## Filing a Massage Complaint

To file a complaint:

- Complete the on-line complaint form and submit it.A written complaint is required.
- Be sure to include accurate contact information for yourself and all available information about the complained.
- Include a detailed description of the complaint and which massage law or rule you believe was violated.
- If the complaint involves any criminal activity, to include Human Trafficking or Prostitution, please also file a complaint with the appropriate law enforcement agency.

What happens next:

- You will receive written acknowledgment of receipt of your complaint by the Board.
- You may be contacted by an investigator for the Board.
- You will be notified of the Board's final decision. This can take some time depending on the nature of the complaint and the involvement of other agencies in the investigation.

## Handling of Complaints

After receiving a complaint, the Executive Director or his designee:

- Assigns the complaint to the Investigative Committee.
- Determines whether it is within the Board's jurisdiction.
- Responds to the complainant and acknowledges receipt.
- May ask for additional information.
- May contact you for a formal statement.

Once the investigation is complete:

- The Investigative Committee reviews the complaint and agrees to the appropriate recommendation.
- The investigative committee's recommendations are reviewed by the Board, at a regular Board meeting.
- The Board votes to accept the recommendation or can vote for a different disposition.
- Complainant is notified of the disposition.

Possible Board decisions:

- There is no basis for action against the license (No violation, no jurisdiction, lack of evidence or witnesses to prove the complaint).
- Licensee will receive a non-disciplinary letter of concern.
- A Cease-and-Desist Order is issued.
- A Consent is issued, which may include a fine and probation.
- Disciplinary charges are filed up to revocation or suspension of license.
- The case is referred to the District Attorney.
- Criminal charges are filed.