



ALABAMA BOARD OF MASSAGE THERAPY

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MINUTES Board Meeting Friday, February 7, 2014

The Alabama Board of Massage Therapy met on Friday, February 7, 2014, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct regular business. The following members were in attendance: Mr. Michael Stephens (Chair), Mr. Lance Gilliland (Vice Chair), Mr. Willie DeVold, Mr. Foad Araiinejad, and Ms. Gwen Motley. Also in attendance was Mr. Keith Warren (Executive Director), Matt Bledsoe (Board Counsel), Mr. Randy Barrows (Administrator), Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren). A quorum was established and the meeting was called to order at 10:01 a.m.

Public notice of this meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at www.almtbd.alabama.gov.

The minutes from the November 1, 2013 meeting were presented to the Board members for their review. A copy of the minutes was provided to the Board prior to the meeting. Mr. DeVold made a motion to approve the minutes as presented. The motion was seconded by Mr. Araiinejad and unanimously approved by the Board (available for viewing in the Board's Official Book of Minutes).

Mr. Warren presented the Executive Director's Report, to include the Financial Report and current number of licensees and number of active complaints. A detail financial report of deposits and vouchers was presented for the Board's review. Ms. Gilliland made the motion to approve the Executive Director Report and Financial Report as presented. The motion was seconded by Mr. Araiinejad and unanimously approved by the Board (payment vouchers and deposits available for viewing in the Board's Official Book of Minutes).

Mr. Warren presented the 2014 establishment inspection report which indicated that 54 inspections had been conducted through February 5, 2014, by the Board's investigator.

Mr. Warren requested that the Board members submit articles, by the end of February 2014, to be published in the Board's newsletter.

Mr. Warren reported that the Board's licensee application forms were being update and the modified forms would be presented for approval at the next Board meeting.

Mr. Warren introduced Mr. Matt Bledsoe, with the Attorney General's Office, who will be serving as the Board's legal counsel.

Mr. Warren reported that election of officers was due. Mr. Gilliland nominated Michael Stephens as Chair. The motion was seconded by Mr. Araiinejad. There were no other nominations for Board Chair and the motion was unanimously approved by the Board. Ms. Motley nominated Mr. Gilliland

as Vice Chair. The motion was seconded by Mr. DeVold. There were no other nominations for Board Vice Chair and the motion was unanimously approved by the Board.

The Board discussed the applicant who had submitted transcripts from two schools. Mr. Gilliland made a motion to ratify the approval of the applications for Massage Therapist license (a list of the approved applications is available for viewing in the Board's official Book of Minutes), with exception to two applicants and that these applicants be notified to submit original transcripts in sealed envelopes from the schools to the Board, along with details about the classes that they obtained credit. The motion was seconded by Ms. Araiinejad and unanimously approved by the Board.

Mr. Gilliland made a motion to approve the application for Massage Therapy Instructor license as presented, except one applicant pending receipt of a reference letter. The motion was seconded by Mr. Araiinejad and unanimously approved by the Board (a list of the approved applications is available for viewing in the Board's official Book of Minutes.)

Ms. Gilliland made a motion to approve the renewal application for Massage Therapy School as presented to the Board. The motion was seconded by Mr. Araiinejad and unanimously approved by the Board (a list of the approved applications is available for viewing in the Board's official Book of Minutes).

Mr. Araiinejad made a motion to approve the Continuing Education Provider applications as presented. The motion was seconded by Mr. Gilliland and unanimously approved by the Board (a list of the approved applications is available for viewing in the Board's official Book of Minutes).

Mr. Gilliland reported on recent activities of FSMTB in identifying fraudulent activities regarding the harvesting of questions of the MBLEx exam and the legal action taken by FSMTB to protect the integrity of the examination for the licensure process.

Mr. Warren reported that a legal compliance audit had been conducted of the Board's activities and the Sunset audit was underway. He encouraged the Board members to complete the online survey in response to the letter they received from the Alabama Examiners of Public Accounts.

Mr. Warren recommended that the Board pay the travel expenses of the Board investigator in performing establishment and school inspections and investigating complaints, etc. Mr. Gilliland made the motion to approve travel expenses of the investigator. The motion was seconded by Ms. Motley and unanimously approved by the Board.

Mr. Warren reported that the Chiropractic Board is working with this Board in enforcing licensure of individuals performing massage therapy in chiropractic offices.

The Board discussed the proposed legislation that includes raising the cap on licensure fees. Mr. Warren explained that the cap placed a limit on the fee amount and that it was not a requirement that the fees be increased because the cap had been increased. He explained that with the Board's responsibility to operate financially sound, the cap increase gave the Board flexibility to raise licensing fees, if needed, on an incremental level to the capped limit. It was the recommendation of the Board that an explanation concerning this proposed legislation be placed on the Board's website.

The next meeting of the Board will be May 2, 2014.

There was no further business and Mr. Gilliland made a motion to adjourn the meeting. The motion was seconded by Mr. DeVold and Mr. Stephens adjourned the meeting at 11:00 a.m.

Respectfully Submitted,



Michael S. Stephens
Chair



Keith E. Warren
Executive Director