



ALABAMA BOARD OF MASSAGE THERAPY

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MINUTES Board Meeting Friday, September 27, 2013

The Alabama Board of Massage Therapy met on Friday, September 27, 2013, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct special business. The following members were in attendance: Mr. Michael Stephens, Chair, Mr. Lance Gilliland, Vice Chair, Mr. Willie DeVold, member, Ms. Gwen Motley, member and Mr. Foad Araiinejad, member. Members not in attendance were Ms. Donna Sertell and Ms. Angel Stacey. Also in attendance was Mr. Keith Warren (Executive Director), Bill Garrett (Board Counsel), Mr. Randy Barrows (Administrator), Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren). Mr. Jerry Wood (Administrative Law Judge) and Jena Boggs (court report) were also present for the Administrative Hearing session.

Public notice of this special meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at www.almtbd.alabama.gov.

Mr. Stephens indicated that a quorum was present and called the meeting to order at 10:16 a.m. He turned the meeting over to Mr. Jerry Wood, Administrative Law Judge, to preside over the complaint hearing in the matter of QQ Acupressure. The Respondent and his attorney were in attendance at the hearing.

Judge Wood stated that the burden of proof was on the Board to present evidence of violation of the Board's statute and rules and indicated that any witnesses in this case were to remind out of room where the hearing was being held until called to testify. Witnesses were called by the Board attorney. No witness were called by the Respondent's attorney. After evidence was presented by both parties, Judge Wood closed the hearing stated that he would review the evidence and make a written recommendation to the Board.

Mr. Stephens called a recess of the Board at 10:47 for ten (10) minutes.

The Board reconvened at 10:59 a.m.

Mr. Warren presented the Administrative Management Services Contract for renewal. Mr. Warren reported that there were no changes to the contract. Ms. Motley made a motion to approve the annual renewal of the Administrative Management Services Contract with Warren & Company, Inc. The motion was seconded by Mr. Gilliland and unanimously approved by the Board. Ms. Motley stated that she would like to have more information to have a better understanding of the specifications of the contract and bidding process.

Mr. Warren indicated that the Federation of State Massage Therapy Boards' annual meeting is in October. He asked to travel and attend the meeting as the Board's voting delegate. Ms. Motley encouraged Board members to attend along with the Executive Director to stay informed of the

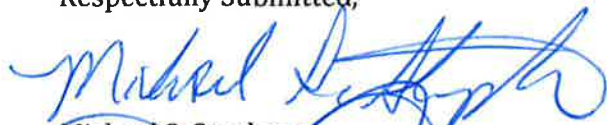
Federation's activities and requested a post-report from the Board attendees. Mr. Gilliland made a motion to approve Mr. Warren's travel and attendance at the FSMTB meeting as the Board's voting delegate. The motion was seconded by Ms. Motley and unanimously approved by the Board.

Ms. Reames requested that the Board members submit articles for the upcoming newsletter publication.


The next meeting of the Board will be November 1, 2013.

There was no further business and Mr. Gilliland made a motion to adjourn the meeting. The motion was seconded by Mr. Araiinejad and Mr. Stephens adjourned the meeting at 11:12 a.m.

Respectfully Submitted,



Michael S. Stephens
Chair



Keith E. Warren
Executive Director