



ALABAMA BOARD OF MASSAGE THERAPY

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MINUTES Board Meeting Friday, October 24, 2008

The Alabama Board of Massage Therapy met on Friday, October 24, 2008, at the Board Office, located at 610 S. McDonough Street, Montgomery, Alabama, in order to conduct business. The following Board members were in attendance: Ms. Tammie Friedrichs (Chair), Ms. Cynthia Harris (Vice-Chair), Mr. Arnold Askew, and Mr. Hal Richardson. The Board members not in attendance were Ms. April Henderson (Resigned), Ms. Judy K. White (Resigned) and Mr. Tommy O'Brien (Resigned). Also in attendance were Mr. Keith E. Warren (Executive Director), Ms. Mary B. Windom (Legal Counsel), and Mr. Randy Barrows (Executive Assistant). A quorum was established and the meeting was called to order at 10:25 a.m.

Public notice of this meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the Alabama Open Meetings Act and advertised on the Board's web site at www.almtbd.alabama.gov.

Ms. Harris made a motion to approve the travel reimbursement statements as presented. The motion was seconded by Mr. Askew and unanimously approved by the Board.

The minutes from the August 1, 2008 meeting were presented to the Board for its review. Mr. Askew made a motion to approve the minutes as amended. The motion was seconded by Ms. Harris and unanimously approved by the Board.

The minutes from the October 3, 2008 meeting were presented to the Board for its review. Ms. Harris made a motion to approve the minutes as presented. The motion was seconded by Mr. Askew and unanimously approved by the Board.

Ms. Harris made a motion to approve the Massage Therapist Applications presented to the Board (list attached). The motion was seconded by Mr. Askew and unanimously approved by the Board.

Mr. Askew made a motion to approve the Massage Therapy Instruction Applications presented to the Board (list attached). The motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. Askew made a motion to approve the Montgomery School of Bodywork & Massage Renewal. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. Warren delivered the Executive Director Report as well as distributed a detailed list of all payment vouchers and deposits (list attached). The Board discussed initiating repayment of the Emergency Loan from the Department of Finance. Mr. Askew made a motion to approve the Executive Director Report and the financial information as presented. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. Askew made a motion for Tammie Friedrichs to remain as Chair and Cynthia Harris remain as Vice-Chair. The motion was seconded by Mr. Richardson and unanimously approved by the Board.

The Board reviewed proposed changes to the Rules and Regulations. It was the consensus of the Board to continue working on this project and discuss it at the January 2009 Board meeting.

The next meetings were scheduled for December 12, 2008 and January 30, 2009.

There being no further business, Mr. Askew made a motion to adjourn the meeting at 2:50 p.m. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Respectfully Submitted,



Tammie Friedrichs, *Chair*



Keith E. Warren, *Executive Director*