



## ALABAMA BOARD OF MASSAGE THERAPY

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### MINUTES Board Meeting Friday, May 5, 2006

The Alabama Board of Massage Therapy met on Friday, May 5, 2006 at the Board office, located at 610 S. McDonough Street, Montgomery, Alabama, in order to conduct business. The following Board members were in attendance: Ms. Tammie Friedrichs (Chair), Ms. Cynthia Harris (Vice-Chair), Mr. B. Hal Richardson, Mr. Arnold Askew, and Mr. Tommy O'Brien. Also in attendance were Mr. Keith E. Warren (Executive Director), Ms. Mary B. Windom (Board Counsel) and Mr. Mike James (Board Investigator). The following members were not in attendance, Ms. April Henderson and Ms. Judy White. The meeting was called to order at 10:10 a.m.

Public notice of this meeting was published on the Secretary of State's Website in accordance with the Alabama Open Meetings Act and published on the Board's website at [www.almtbd.alabama.gov](http://www.almtbd.alabama.gov).

The minutes from the January & March 2006 meetings were presented. Mr. Richardson made a motion to approve the minutes as presented. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Ms. Friedrichs then introduced Ms. Paula Hall and Shirley Sexton and asked if they would like to address the Board. Ms. Hall and Ms. Sexton both addressed the Board regarding some concerns about a particular individual whom they thought should be subject to the licensure requirements by this Board. Ms. Friedrichs assured Ms. Hall and Ms. Sexton that the matter would be investigated through the proper channels.

Ms. Friedrichs addressed the Board regarding the expiration of the investigative services contract with Mr. James. Mr. Warren informed the Board that the Legislature had passed Alabama Act Number 2006-107 which allows for changes within the Alabama's procurement. Specifically, new contracts or current contracts procured through the Division of Purchase may now be renewed for up to 5 years. With this information and after discussion, Mr. Richardson made a motion to approve the Investigative Services Contract with

Mr. Mike James for another year. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Ms. Friedrichs presented the Board with the revisions to the establishment inspection report for the school inspection report that needs to be compiled. After discussion and further changes, Mr. Richardson made a motion to approve the Massage Therapy School/Establishment Inspection Report as presented. The motion was seconded by Mr. O'Brien and unanimously approved by the Board.

Mr. Warren addressed the Board regarding the official transcript submission to the Board office. Currently, massage therapy schools send all transcripts from a graduating class directly to the Board. Mr. Warren informed the Board that many transcripts are never used since not every applies for a license from the Board. Mr. Warren suggested changing the procedure to making it the responsibility of the applicant to submit a certified copy of their transcript along with their application and other required documentation. Mr. O'Brien made a motion to change the requirement of transcripts being submitted by the school and they are now to be submitted by the applicant along with their application. This motion was seconded by Mr. Richardson and unanimously approved by the Board.

Mr. Richardson made a motion to approve the applications presented for massage therapist licenses (list attached). The motion was seconded by Mr. O'Brien and unanimously approved by the Board.

Mr. Richardson made a motion to approve the Massage Therapy Instructor Application for Mr. Keven Robinson. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. Askew made a motion to approve the Massage Therapy School Renewals submitted by Southern Union Community College and North Alabama Wellness School of Massage. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Due to a recent Sunset Audit, the Board discussed clarifying one of the major findings regarding the requirement of licensure of massage schools through the Alabama Department of Education. The Alabama Department of Education's statute, § 16-43-3, Code of Ala., 1975, states that if a school has a governing body then they are exempt from holding a private school license. Mr. Richardson made a motion to recognize this exemption and note that this will be changed in the statute when the legislative changes are passed by the Legislature and approved by the Governor. This motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. Warren presented the Financial Information to the Board including both revenues and expenditures for the current fiscal year (attached). After

discussion, Ms. Harris made a motion to approve the financial report. The motion was seconded by Mr. O'Brien and unanimously approved by the Board. Ms. Harris requested that a copy of Mike James' Investigative Contract be distributed to the members of the Board.

Mr. Warren presented the Sunset Report and discussed all the findings. Mr. Warren reported that the Sunset Hearing is scheduled for May 25, 2006 and that all Board members needed to attend.

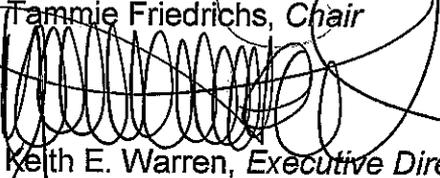
Ms. Friedrichs announced the next scheduled quarterly meeting in Montgomery was Friday, July 28, 2006, beginning at 10:00 a.m. Ms. Friedrichs asked schedule a meeting date in between for Birmingham in order to approve applications for licensure. The Board decided on Friday, June 23, 2006, beginning at 10:00 a.m. and to be located at the Homewood Public Library.

There being no further business before the Board, Mr. O'Brien made a motion to adjourn the meeting at 12:24 p.m. The motion was seconded by Mr. Richardson and unanimously approved by the Board.

Respectfully Submitted,



Tammie Friedrichs, Chair



Keith E. Warren, Executive Director