

ALABAMA BOARD OF MASSAGE THERAPY

2777 Zelda Road
Montgomery, Alabama 36106
Phone: 334/420-7233
FAX: 334/263-6115

RENEWAL INFORMATION

Establishment Name _____
Establishment License Number _____ E- _____
Owner(s) _____
Mailing Address _____
City _____ State _____ Zip _____

The Code of Alabama, 1975, **Section 34-43-13. License renewal; reinstatement.** States in part, "(a) each license shall be renewed biennially, on or before the anniversary date, by forwarding to the board a renewal application accompanied by the renewal fee. Any license not renewed biennially on or before the anniversary date shall expire."

In order to renew your license, please submit the following to the address listed above:

- **Completed Renewal Application (See Below)**
- *Copy of Current Liability Insurance.*
- **\$50.00 License Renewal Fee (All fees must be sent in the form of a certified check or money order made payable to ALMTBD).** _____

A Twenty-Five (\$25.00) dollar late fee shall be added to all license fees not post marked or received by the Board after the expiration date of the license.

If there has been any change in your address, phone numbers, preferred mailing address, etc., please list, (if changes in ownership or name of establishment attach reasons, circumstances for change thereof):

Name of establishment or Out Call/On Site Service: _____

Physical Location of the Business: _____

Preferred Mailing Address: _____

Business Telephone: _____ Fax: _____

List the massage therapist(s) and their license number(s) that are employed at this establishment: _____

Name of Owner(s) or legal agent: _____

Owner(s) Home Address and Telephone Number _____

Owner(s) Social Security Number: _____ E-mail/Web-site address: _____

Professional Licensure History - (attach additional sheets if necessary) – Please check

DURING THE PREVIOUS 24 MONTHS:

A) Have you ever been refused a license or certification to practice massage, or any other license or certification, or the renewal thereof, in any state or jurisdiction? ___Yes ___No

B) Have you had a license or certification of registration to practice massage or any other licensed profession revoked, denied, restricted, suspended or otherwise acted against (including probation, fine, reprimand or surrender license) in a disciplinary proceeding in any state, federal or foreign authority; or have you ever surrendered such credential to avoid or in connection with such action by such authority? ___ Yes ___No

D) Is there currently pending against you in any jurisdiction a complaint against your professional conduct or competence as a massage therapist establishment owner? ___Yes ___No

If you answered yes to any of the above questions, please provide additional relevant information, dates, jurisdiction (state, county), offense, disposition, circumstances, medical practitioners who treated you or who were consulted (names & addresses). It will be necessary to direct each practitioner or Facility who treated you to furnish the board with any information the board requests with respect to any such treatment. ___Attached to this form ___On file in the Board Office

****Notarized****
Licensee Attestation

I, _____, certify that I am the person described and identified in this application. I attest that I have answered all questions truthfully and completely and that the documentation provided in support of the application is, to the best of my knowledge, accurate. Should I furnish false information in this application I herby agree that such an act shall constitute cause of denial, restriction, suspension, or revocation of my license to practice as a massage therapist in the State of Alabama. I further understand the board may require additional information from me prior to making a determination regarding my application.

The undersigned applicant understands the Board may make such inquiry and investigation concerning the applicant's character, criminal record and background as the Board, if a compliant is filed against you, deems proper and said applicant further agrees to furnish any additional information requested by the Board and agrees to appear before the Board in person if requested to do so.

Licensee's Signature

Date

Subscribed and sworn to before me this _____ day of _____, 20_____

NOTARY SEAL-SIGNATURE OF NOTARY PUBLIC

COMMISSION EXPIRATION

HAVE YOU ENCLOSED: \$50.00 License Renewal Fee (**Certified Check or Money Order**)

Check #: _____ Date: _____

\$25.00 Late Fee renewing past expiration date.

Copy of current liability insurance.

PROOF OF CITIZENSHIP

Code of Alabama 1975, Section 31-13-29(g)
From Act 2012-491

1. A driver's license or nondriver's identification card issued by the Alabama Department of Public Safety or the equivalent governmental agency of another state within the United States, provided that the governmental agency of another state within the United States requires proof of lawful presence in the United States as a condition of issuance of the driver's license or nondriver's identification card.
2. A birth certification indicating birth in the United States or one of its territories.
3. Pertinent pages of a United States valid or expired passport identifying the person and the person's passport number, or the person's United States passport.
4. United States naturalization documents on the number of certificate of naturalization.
5. Other documents or methods of proof of United States citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952, as amended.
6. Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
7. A consular report of birthday abroad of a citizen of the United States of America.
8. A certification of citizenship issued by the United States Citizenship and Immigration Services.
9. A certification of report of birth issued by the United States Department of State.
10. An American Indian card, with KIC classification, issued by the United States Department of Homeland Security.
11. Final adoption decree showing the person's name and United States birthplace.
12. An official United States military record of service showing the applicant's place of birth in the United States.
13. An extract from a United States hospital record of birth created at the time of the person's birth indicating the place of birth in the United States.
14. AL-Verify.
15. A valid Uniformed Services Privileges and Identification Card.
16. Any other form of identification that the Alabama Department of Revenue Authorizes, through administrative rule promulgated pursuant to the Alabama Administrative Procedure Act, to be used to demonstrate or confirm a person's United States citizenship or lawful presence in the United States, provided that the identification requires proof of lawful presence in the United States as a condition of issuance.

CITIZENSHIP *This section to be completed in compliance with Ala. Code § 34-14A-7 and Ala. Code § 41-13-7.*

This section must be completed by the individual responsible in charge or if the responsible in charge is incorporation, limited Liability Company, or partnership by the responsible in charge.

1) Are you a citizen of the United States?

Yes No If "yes" please read the declaration below and sign.

If "no," see question 2 below.

PROVIDE PROOF BY SUBMITTING ONE OF THE ITEMS LISTED ON ATTACHMENT

I hereby declare that I am a citizen of the United States of America and, I sign this declaration under penalties of perjury; making a false, fictitious, or fraudulent statement or representation in this declaration is perjury in the second degree pursuant to Ala. Code § 13A-10-102.

Signature Date

2) If you are not a citizen of the United States, are you an alien who is lawfully present in the United States of America?

Yes No If "yes" please read the declaration below and sign.

PROVIDE PROOF BY SUBMITTING ONE OF THE ITEMS LISTED ON ATTACHMENT

I hereby declare that I am an alien lawfully present in the United States of America. I sign this declaration under penalties of perjury; making a false, fictitious, or fraudulent statement or representation in this declaration is perjury in the second degree pursuant to Ala. Code § 13A-10-102.

Signature Date